

**EAST COBB CHRISTIAN SCHOOL  
STUDENT REQUEST FOR ABSENCE  
MIDDLE SCHOOL**

**School Policy for Absences:** All students are expected to attend school regularly unless presently ill, under doctor's orders to remain at home, or involved in a parent-sanctioned absence due to a wedding, death in the family, or other special event. Prior notification to school principal and classroom teacher is required. Trips should conflict with school only when other arrangements could not be made. Parents are responsible to see that their child completes all missed assignments. ***Children who miss 20 or more days of school for any reason are subject to non-promotion.***

Student's Name \_\_\_\_\_ Teacher \_\_\_\_\_

Date of Request \_\_\_\_\_

Dates of Absence \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

Parent Signature \_\_\_\_\_

-----  
-----

**Cumulative absences to date (to be completed by office):** \_\_\_\_\_

Class:	CURRENT GRADE	ASSIGNMENT (can be attached to back)
Math		
Language Arts		
Science		
History		
Spanish		
Bible		

(When complete, return to the office. A copy will be placed in the student's file and the original sent home with assignments attached).

Principal Signature: \_\_\_\_\_